



La Salle Institute
— ESTABLISHED 1850 —

Dear Good Families of LaSalle,

This is a brief informational letter pertaining to the My School Bucks program. If your child is new to the school or to the My School Bucks program please follow the steps listed below to set up an account.

1. Your son's ID # is needed to set up an account on the program. You can get the ID # from the main office. You will need his full name, ID # and grade. Once I get this information I can put him in program.
2. Payment options:
 - a. After you set up the account with the kitchen, you can pay online with My School Bucks. They will charge you \$5.00 with every transaction, but you can see all your son's purchases online. Please remember that it takes up to 12 hours to show up on your son's account.
 - b. Bring a check or cash to the register and the funds will be deposited in your son's account. This is the fastest way for him to have an account. You still will be able to track your son's purchases online.

The menu is on the LaSalle website – www.lasalleinstitute.org. If you have any questions or concerns please contact Aaron Mondore at 518.682.7428.

Sincerely,
Aaron Mondore
Food Service Director